

2017 Summer Use License Workshop

Questions and Answers

1. Is the minimum location bid fee part of the gross receipts?

- Yes, operators granted a permit will pay either their minimum bid amount annually OR 15 percent of gross receipts, whichever amount is higher.

2. Who are the review panel members?

- To the extent possible, panel members typically include individuals knowledgeable about the type of activity being evaluated and/or familiar with the competitive selection process. Panel members could include personnel from municipal agencies in other jurisdictions, non-beach recreational camp operators, Beach Commissioners, retired Department personnel, etc.

3. Can we pay gross receipts upfront and final actual gross receipts at the end?

- Yes.

4. Is the competitive bid good for one year?

- No, the use license will be issued for an initial three-year term, with a two-year option period based on mutual consent.

5. Do we have to pay the bid fee when submitting the application?

- No, the bid fee is required to be paid at a later time if the license is awarded; however, a non-refundable \$250 application fee is due at the time of application submission.

6. Who made decisions on the minimum bid location fee change?

- The Department Director.

7. How is the annual license for each location processed?

- Non-competitive licenses are processed on a first-come, first-served basis.

8. What is the gross receipts payment schedule?

- First installment: 25% of estimated gross receipts and location bid fee will be due May 1st;
- Second installment: 25% of estimated gross receipts will be due no later than ten business days after the commencement of camp;
- Third installment: 50% of estimated gross receipts will be due no later than 10 business days after the last day of camp;

- Any additional payments due, based upon actual gross receipts, must be paid in full within 30 calendar days following the licensed event.

9. Does the time at which the application is received (e.g. 7:00 a.m. versus 4:00 p.m.) afford any applicant any type of priority?

- Yes, we are time-stamping each application as it is received. While the applications are not going to be processed on a first-come, first-served basis, as is done with yearly licenses, the stamped time and date will only be utilized if there are two applications that score equally.

10. Are we to have our parking and transportation plan approved before we submit our application, or does the plan only need to be approved before commencing operations?

- The parking/transportation plan does not need prior approval; however, it will be evaluated as part of the application.